



BOARD OF DIRECTORS
Tuesday, January 19, 2016
Noon – 2:00 pm

MINUTES

MEMBERS PRESENT:

Robin Cummings, MD
Paul Cunningham, MD, FACS
Leonard Ellis
Keith Holtsclaw, FACHE – via teleconference
Sarah Jordan, PhD, RD
Warren Newton, MD, MPH
Mark Payne, JD
Ed Piper, PhD, MHA, FACHE
Kim Schwartz, MA
Pam Shipman
Lisa Shock, MHS, PA-C
Patricia Skinner, PhD
David Sousa
Phillip Tarte, MHA – via teleconference

MEMBERS ABSENT:

Laura Easton, RN, MSN
Raymond Haigney, II, DDS
Paul Malinda, MD
Sy Saeed, MD, MS, FACPsych
Kevin Sowers, RN, MSN, FAAN

STAFF PRESENT:

Phyllis Blackwell
Donald Gula, MBA
Chloe Louderback
Michelle Ries, MPH
Berkeley Yorkery, MPP
Adam Zolotor, MD, DrPH
Peter Morris, MD, MPH, MDiv

WELCOME AND CALL TO ORDER

Dr. Cunningham, Board Chair, called the meeting to order at 12:00 pm. He thanked members and staff for their attendance. Dr. Cunningham began the meeting by quoting the mission of NCIOM from the NCIOM website. He introduced new Board members David Sousa and Lee Ellis, and asked all Board members and NCIOM staff to introduce themselves.

APPROVAL OF THE MINUTES

Dr. Cunningham indicated that members received the minutes of the October 20, 2015 meeting of the Board in advance. He asked if any revisions were necessary. Dr. Newton made a motion to approve and accept the minutes, seconded by Ms. Schwartz. The minutes of the October 20, 2015 Board Meeting were approved unanimously.

NCIOM AUDIT – Don Gula, NCIOM Business Officer

Mr. Gula reviewed the statuses of the NCIOM F2014 and FY2015 audits. The auditors, Blackman & Sloop (B&S), finalized the FY2014 audit. There were no changes from the draft audit previously presented to the Board. Mr. Gula stated that the auditors had performed their fieldwork at NCIOM in December, and that Kendra Dannar (B&S) had presented the draft results of that audit to the NCIOM Audit Committee in a conference call on January 11th. The Management Letter stated that a “significant deficiency” had been identified. Mr. Gula explained that the significant deficiency was that charges on the NCIOM credit card were not being properly reviewed or documented. This finding was previously identified in the FY2014 audit, and corrective action was implemented as a result of that finding. Since those actions took place near the end of FY2015, B&S considered that the finding should be stated. However, B&S also stated in the letter that NCIOM had previously effectively responded to the finding. A second deficiency, other than significant deficiencies or material weaknesses, pertained to UNC supplies documentation, which was also a carryover comment from the FY2014 audit. Mr. Gula also presented the draft financials from the FY2015 audit. Mr. Holtsclaw asked if UNC had been apprised of the audit results and Dr. Zolotor said that they had. Mr. Sousa asked for clarification on Promises to Give, and Promises to Give – Net. Ms. Dannar explained what was included in those categories. Being no further questions, Dr. Cunningham moved that the FY2015 audit be approved, seconded by Mr. Piper. The audit was approved unanimously.

DISCUSSION ITEMS

PRESIDENT’S REPORT - Adam Zolotor, MD, DrPH, President and CEO

Dr. Zolotor discussed the two active task forces. The Alzheimer’s task force has met ten times and plan 1 more meeting. The task force is in the final stages of fine tuning the recommendations, revising the report, and sharing drafts with stakeholders. Dr. Zolotor and Michelle Ries briefed Secretary Brajer on January 5, 2016, and are responding to his feedback. The Mental Health and Substance Abuse task force has three working groups: the cross-cutting group, the adolescent group, and the older adults group. The cross-cutting working group has met four times to address issues affecting the whole population, including the array of services available, workforce needs, integrated care, and tele-behavioral health. The adolescent working group begins meeting in January and will address coordination and system transition issues among organizations providing services to adolescents. The older adult working group has met twice and is looking at the need to develop a continuum of services for the older adult population.

STAFF UPDATE - Adam Zolotor, MD, DrPH

Dr. Zolotor announced new permanent positions at NCIOM. Ms. Berkeley Yorkery transitioned from project director to the new Associate Director of NCIOM, effective January 1, 2016. Mr. Don Gula, who had been the temporary business manager was made the permanent business manager in December 2015. Dr. Zolotor stated that he was working with UNC HR to hire a new project director to replace Berkeley in that role.

NEW TASK FORCE DEVELOPMENTS - Adam Zolotor, MD, DrPH

Dr. Zolotor discussed the two potential new task forces; the All Payer Claims Database, and Medicaid Workforce. The All Payer Claims Database would allow public health and hospital systems to aggregate claims data to better inform strategies around disease management, system planning/priority setting, prevention, and public health programming. This will likely be a short task force (6 months) with a focus on developing consensus to move forward with development of an all payer claims database, and making decisions such as legislated versus voluntary, funding, organization placement, and governance. NCIOM submitted an application to The Duke Endowment in December and we anticipate receiving an update on funding status by April. Regarding Medicaid Workforce, Dr. Zolotor is continuing to work with the core team of the NGA policy academy on a project to examine issues facing the health care workforce needed to serve Medicaid beneficiaries. He has had extensive discussions and is working to develop a scope of work and evaluating funding opportunities. One possibility is for three smaller grants, with matching funds. Because of DHHS and DMA’s need to focus on the Medicaid waiver, NCIOM has been asked to postpone work on this project until summer. NCIOM will re-connect with core team members in March to explore funding for this summer. Dr. Zolotor and Ms. Yorkery are meeting with

partner agencies to identify new opportunities. Ideas under development include oral health and chronic disease integration, aging in place/healthy aging, motor vehicles and health, school health, and the health of the professions. NCIOM is also in discussion about a smaller project with the Division of Medical Assistance. Dr. Cunningham talked about the critical need for the discussion of Medicaid. Dr. Cummings asked if NCIOM could talk directly to the legislators. Ms. Schwartz suggested that NCIOM could give a report to the Joint Legislative Oversight Committee.

MEMBERSHIP UPDATE – Warren Newton, MD, MPH

Dr. Newton provided an update on NCIOM Members. Dr. Newton stated that NCIOM Membership is currently below its ceiling, and the Membership Committee of the Board has recommended adding one half back this year, and the second half to be filled next year. He mentioned that the Membership Committee considered three areas for membership: 1) record of distinction; 2) commitment to service; and 3) consideration of broad demographic/geographic/professional representation. The Membership Committee has reviewed the list of nominations and has recommended a slate of 30 new members. NCIOM staff or committee members have contacted all 30 to see if they would be willing to serve if selected. To date we have heard back from 20 of the 30 contacted, and all expressed a willingness to serve. As the chair of the Membership committee Dr. Newton proposed that the Board accept the slate of nominees contingent upon the nominees agreeing to serve. Ms. Shipmen seconded the motion, which was approved unanimously.

ANNUAL MEETING - Adam Zolotor, MD, DrPH

Dr. Zolotor stated that NCIOM is just starting to discuss the 2016 annual meeting topics. He stated that the meeting will be scheduled for late summer or early fall. The theme for the meeting will be centered around prevention and the importance of community and environmental factors. This topic would complement the release of our update for the Prevention Action Plan. Dr. Zolotor mentioned that NCIOM is currently considering three keynote speakers and asked for Board input. Ms. Schwartz mentioned the success of the 2015 Annual Meeting and how it brought new attendees to the meeting and asked about whether we could anticipate new attendees, and who would they be for this year's meeting. Dr. Newton and Dr. Zolotor both responded that they believed that this year's topic on prevention would provide a similar opportunity to attract new attendees. Ms. Schwartz suggested that we should find speakers that our target audience would want to hear, and she specifically mentioned potential attendees representing economic development.

ALZHEIMER'S TASK FORCE RECOMMENDATIONS – Adam Zolotor, MD, DrPH

Dr. Zolotor gave a presentation of all the recommendations of the Alzheimer's Task Force. Board members were interested in learning more about the Task Force. In particular they were concerned about the statistics around the rapid decline in the ratio of adult caregivers to the population of older adults in North Carolina. Board members also asked questions about the inclusion of specific topics in the report. Dr. Piper raised concerns about transitions between long-term care facilities and hospital emergency departments. He stressed the need for a more coordinated system able to handle the needs of Alzheimer's patients. Ms. Shock was interested in how the report handles the evolving health care system including Medicaid reform and the role of accountable care organizations. Finally the Board discussed the value of sharing report findings and recommendations through community meetings.

FINANCIAL UPDATE – Don Gula

Mr. Gula discussed NCIOM financials thru the end of October, 2015. He stated that revenue and expenditures through the end of October were in line with the revised budget presented to the Board in October. Mr. Gula reiterated Dr. Zolotor's comments in the President's Report that anticipated revenue would fall below the FY2016 budget due to the anticipated delay in the Medicaid Workforce task force beyond the end of the fiscal year. Mr. Gula also provided an update on the NCIOM investment Policy. A conference call was held in December with members of the Audit/finance committee to discuss the need for an investment policy and how to go about developing the policy and making investments. The Committee felt that an outside financial advisor should be used for the development of an investment policy, and also to manage the NCIOM funds. The next step will be the issuance of a request for proposal for the development of an investment policy and its implementation. Mr. Gula also discussed the

requirement for all Board members to sign Conflict of Interest statements. He requested that all Board members that have not yet signed FY2016 COI statements to do so.

NCMJ UPDATE AND DISCUSSION OF TOPICS FOR 2016

Peter Morris, MD, MPH, NCMJ Editor-in-Chief

Dr. Morris provided an update on the NCMJ and discussed proposed upcoming topics. The Board had no questions.

Board members raised Consumerism in Healthcare as a potential future NCMJ topic.

ADDITIONAL DISCUSSION

Dr. Zolotor mentioned the passing of former NCIOM Board member and Dean of the School of Medicine and Chancellor for Health Affairs at Duke University, Dr. William G. Anlyan,

Dr. Skinner announced that the Board of the North Carolina Community College System had recently decided not to explore offering bachelor's degree programs in nursing. The Board briefly discussed the important role that the NCIOM has played in health workforce development throughout its history.

Ms. Schwartz mentioned golden Leaf's interest in the relationship between economic development and health, particularly as a focus of the annual meeting. Dr. Zolotor said he would follow-up with the foundation.

Scheduled Meeting Dates

2016

Tuesday, April 19

Tuesday, July 19

Tuesday, October 18

There being no further business, the meeting adjourned at 1:55 pm.

Respectfully submitted,

Donald Gula
Director of Administrative Operations