

BOARD OF DIRECTORS
Tuesday, January 24, 2017
Noon – 2:00 pm

MINUTES

MEMBERS PRESENT:

- Paul Cunningham, MD, FACS
- Penney Burlingame Deal, DHA, RN
- Robin Cummings, MD – via teleconference
- Laura Easton RN, MSN
- Leonard Ellis-via teleconference
- Keith Holtsclaw, FACHE
- Sarah Jordan, PhD
- Paul Malinda, MD-via teleconference
- Lawrence Nycum, MD – via teleconference
- Mark Payne, JD
- Sy Saeed, MD, MS, FACPpsych
- Kim Schwartz, MA-via teleconference
- Pam Shipman
- Lisa Shock, MHS, PA-C
- David Sousa

MEMBERS ABSENT:

Anita Bachmann
Raymond Haigney, II, DDS
Warren Newton, MD, MPH
Patricia Skinner, PhD
Kevin Sowers, RN, MSN, FAAN
Phillip Tarte, MHA

STAFF PRESENT:

Adam Zolotor, MD, DrPH
Berkeley Yorkery, MPP
Lauren Benbow, JD
Amber Bivins
Phyllis Blackwell
Kay Downer, MA
Anne Foglia, MA
Donald Gula, MBA
Chloe Louderback
Mari Moss
Michelle Ries, MPH

GUESTS:

Andrea Eason and Erin Moulton, Blackman & Sloop

WELCOME AND CALL TO ORDER

Dr. Cunningham, Board Chair, called the meeting to order at 12:00 pm. He thanked members and staff for their attendance.

APPROVAL OF THE MINUTES

Dr. Cunningham indicated that the members received the minutes of the October 19, 2016 meeting of the Board in advance. Dr. Saeed made a motion to approve and accept the minutes, seconded by Dr. Jordan. The minutes were approved unanimously.

REPORT OF AUDIT-Audit/Finance Committee and Andrea Eason

Mr. Holtsclaw, Chairman of the Audit/Finance Committee stated that the members of the Audit and Finance Committee previously had a conference call with NCIOM and Blackman & Sloop to go over the results of the 2016 audit and were presenting it for approval. Ms. Eason stated that the audit went well and the results of the audit are an unmodified opinion, and that no Management Letter would be forthcoming. Mr. Holtsclaw made a motion for the Board to accept the results of the audit. Approved Unanimously.

NOMINATION OF NEW MEMBERS – Membership Committee and Adam Zolotor, MD, DrPH

Dr. Zolotor reviewed the role of the NCIOM Members, and discussed the process used to identify and rate nominees. The Membership Committee recommended 2 current members for Emeritus Status, 34 members for renewal and 24 new members, including current Board members that are not current members. Dr. Jordan, made a motion to accept the committee's recommendations. Dr. Saeed suggested a change to the motion that nominees who had been invited but had declined or failed to respond within one week of the Board meeting should be passed over and the two alternates presented to the Board be invited. The motion, with the change, was approved unanimously.

NOMINATION OF NEW OFFICERS AND COMMITTEE CHAIRS – Dr. Cunningham

Dr. Cunningham offered the following slate of officers to the Board for the period January 2017 – January 2019:

Board Chair: Kim Schwartz

Vice Chair: Warren Newton

Secretary: Lisa Shock

Treasurer: Davis Sousa

Membership Chair: Paul Cunningham

Audit and Finance Chair: Kevin Sowers

Dr. Zolotor stated that all of the candidates had been contacted and agreed to serve in these positions. Dr. Cunningham asked the Board for other nominations or volunteers. Dr. Saeed made a motion to accept the slate as proposed. Mr. Payne seconded the motion. Approved Unanimously.

PRESIDENT'S REPORT & NEW TASK FORCE DEVELOPMENTS – Adam Zolotor, MD, DrPH, President and CEO

Dr. Zolotor discussed the current NCIOM task forces: All Payer Claims Database; Bridging Local Systems; Essentials for Childhood Backbone; and Health Care Analytics. APCD is nearing completion and a draft report is complete. Dr. Zolotor anticipated publication of the report in 4-6 weeks. Dr. Zolotor will provide additional details on the report and recommendations as a separate topic later in the Board meeting. Lauren Benbow is the Project Director. The LME/MCO DSS Collaboration, or Bridging Local Systems, task force is a series of local summits, and they have convened 10 of about 32 regional meetings.

Anne Foglia will be assuming full responsibility for the task force when Lauren Benbow leaves NCIOM. The Essentials for Childhood Backbone task force is a two-year contract with DPH that focuses on coordination of the work of the steering committee and three to four working groups tasked with implementing the Task Force recommendations. Currently we are having monthly meetings with 2 working groups, less frequently with a 3rd working group, and involvement in discussions about a statewide leadership structure. Michelle Ries is the Project Director on this. The Health Care Analytics Task Force is a contract with DHHS Division of Health Benefits to develop quality metrics for Medicaid. We have had 2 meetings so far, and 4 more are planned. Michelle Ries is the Project Director.

Dr. Zolotor also discussed potential projects that he is working. He and Berkeley Yorkery are spending a lot of time meeting with legislators as well as current and new HHS staff to identify needs and meet new leadership at the state level as organizations are transitioning after the election. Dr. Zolotor asked the Board if they had any suggestions for new projects or individuals they should contact. The Board members, including Dr. Saeed, Ms. Shock, Mr. Holtsclaw, Mr. Payne, Ms. Schwartz, and Ms. Easton, discussed the potential projects that Dr. Zolotor presented, and had several recommendations for projects or individuals to be contacted.

Dr. Zolotor discussed staff changes. He mentioned that two staff members would be leaving the NCIOM. Kay Downer, who has been the senior managing editor for the NCMJ for over 4 years has accepted a position as a medical writer for Quintiles and will be leaving the NCIOM on January 27th. Lauren Benbow has been a Project Director at NCIOM since July 2016 and will be relocating to Michigan to work as a policy analyst with BCBS MI. Her last day will be February 9th. Anne Foglia, who had been a temporary employee at NCIOM was selected for permanent position as of the beginning of January. Mari Moss, a temporary research assistant, will fill in project management duties for the NCMJ and Berkeley and Dr. Zolotor will assist with journal editing.

ALL PAYER CLAIMS DATABASE-Adam Zolotor, MD, DrPH

Dr. Zolotor reviewed the APCD task force and goals. He presented the 8 recommendations that the report will include. Dr. Zolotor also discussed the challenges of implementing the recommendations.

NORTH CAROLINA MEDICAL JOURNAL REPORT- Kay Downer

Ms. Downer gave an overview of the North Carolina Medical Journal's recent issue and discussed the topics for the upcoming issues.

FINANCIALS AND NCIOM INVESTMENTS: Don Gula

Mr. Gula provided a brief overview of the FY2017 financials, thru November 30, 2016. Revenues and expenses continue to track with the approved NCIOM budget.

SCHEDULED MEETING DATES

Tuesday, April 18, 21017

Tuesday July 18, 2017

Tuesday October 17, 2017

Tuesday January 16, 2018

Dr. Cunningham thanked the Board Members for their attendance and adjourned the meeting at 1:45 pm.